

MINUTES OF THE MEETING OF MILEHAM PARISH COUNCIL HELD AT THE VILLAGE HALL  
ON TUESDAY 25th June 2019 @ 7.30PM

**Present:**

Councillor A Cutbill (Chairman)  
Councillor M Bergan  
Councillor M Harmer (Vice-Chairman)  
Councillor J Powell  
Councillor M Butler-Stoney

6 Parishioners attended.

**1. Apologies for absence**

District Councillor M. Kiddle-Morris sends his apologies as he has two other Parish Meetings that he needs to attend.

County Councillor T. Carter sends his apologies as he is not able to attend.

**2. Declarations of Pecuniary Interest**

There were no DPs.

**3. Minutes of the Previous Meeting.**

Councillor Harmer and Councillor Powell, seconded the resolution that the minutes of the meeting on 20th May 2019, having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. Public Participation**

Nothing was reported.

**5. Mark Henderson from Norfolk County Council and Nathalie Harris, Assistant flood risk officer, was invited to discuss the Mileham Local Flooding Plan**

The report that was released in 2018 "Investigation into the Flooding Mileham. This report can be viewed on the internet by google searching the title.

Mark Henderson confirmed that the flooding in Mileham is a combination of factors which has seen three major floods in 2016, 2017 and 2018. The flood in 2018 was due to lots of water falling which is something that would probably only happen once in 146-year period. If we keep the ditches well maintained, then it could prevent the blockage to the drains. It was recommended that more tree planting would also help.

The Parish Council would like all Villagers to monitor the drains, ditches outside their properties and any blockages that are not privately owner (privately owned means: watercourses or a main river running through your land or along the boundary of your property) to inform the Parish clerk who will report these to Norfolk County Council. If you do have a watercourse or ditch running through your property, please see Mileham website for a leaflet how you can maintain your ditches and drains. The Leaflet is title "**Guidance notes for Riparian owners**".

**6. Matters for Report**

**6.1 Flooding to the West of Mileham-**

The Councillors thanked our flooding co-ordinator for all her help and support with liaising with the Parish Council and Norfolk County Council. The drainage ditches are already full of surface water, so when we have further rain water it is going to flood. We would still like to encourage Parishioners to take photos for evidence.

**6.2 Speedwatch-**The speed watch co-ordinator for Mileham, reported that not enough people have come forward to volunteer. We have only two confirmed, it is essential to monitor our speeding through our village. We do require more than 6 volunteers, The Clerk has advised it on Facebook, church and Village, website and posters around the village. The SAM2 sign is a deterrent and as it is a shared unit, Mileham will only have use of it 3 times a year.

**6.3 Defibrillator-** The clerk reported that she had received an email apologizing for the delay, and this was due to the Cabinet manufacturer moving premises.

**6.4 Mileham School and Land Sale**

The sale of the school and playing field have not progressed any further and it is expected to take some months to resolve issues with the Charity Commission.

**6.5 Upkeep of Village Playing Fields and appoint a Sub-Committee.**

A Parishioner has very kindly come forward to volunteer to be a member of the Sub-committee and 3 other members have also volunteered to complete a full sub-committee. They will all communicate with each other and contact the Parish Council with ideas and an action plan.

**7. Highways**

**7.1 To receive a report on highways matters raised at the previous meeting.**

The clerk reported that all matters reported previously are pending still and will follow up with Breckland Council.

**7.2 To note any new problems within the parish.**

The clerk reported that all new pot-holes have been reported and all have been actioned.

**8. Planning**

**8.1 Applications**

3PL/2018?/1564/0-Litcham Road, construction of 6 new dwellings including 2 affordable units. Re-submitted with amendments.

**8.2 Decisions**

3PL/2019?0542/HOU. Proposed front and rear extensions to dwelling and conversion of garage to habitable room. Location 22 Claxton Close, Mileham, - APPROVED

**8.3 Tree Preservation Order 2019 no.06,** Land adjacent Firs Bungalow, Stanfield road, Mileham. the order has been made permanent.

**9. Finance.**

**9.1 Budgets as circulated**

Councillor Powell proposed and Councillor Harmer seconded the resolution that the budget which had been circulated be approved. All were in favour.

**9.2 Balances and cheques for authorisation as circulated**

Councillor Bergan proposed and Councillor Powell the resolution that the balances and cheques for authorisation which had been circulated be approved. All were in favour.

**10 Correspondence for Circulation**

The Councillors received an email from a Parishioner who reported that the drains/gullies in the West of Mileham are blocked, the clerk has reported them. The Parishioner also kindly volunteered to clear some overgrown paths in the East side of the village. The Clerk has reported the overgrown hedges and path, and will look into finding out about the insurance cover if a parishioner wishes to volunteer and help around the village. The Councilors thanked the Parishioner for the offer of his time to volunteer and it is something the Councillors will look into and felt this would be a great idea.

**11. Matters for next meeting:**

**12. No matters for the meeting.**

**13. Date of the next meeting.**

This was confirmed as Tuesday 30<sup>th</sup> July at 7.30pm in the Village Hall.

Meeting closed at 21.39

**FINANCE: 20.05.2019**

Balances:-

**Business Premium Account.**

Balance at 31.12.18	£8,598.34
Interest 04.03.19	<u>£4.29</u>
Balance at 31.03.19	<b>£8,602.63</b>

**Community Account.**

Balance at 30.04.19	£6,926.53
Less Cheques authorised	£2,929.31
	£3,997.22
PLUS DIRECT DEBIT FROM BRECKLAND	<u>£154.22</u>
Balance at 30.04.19	<b>£4,151.44</b>
Less unpresented Cheques	
Balance at 31.05.2019	<b>£4,151.44</b>

Cheques for authorisation

Cheque number	Cheque payable to	Reason for Payment	Cheque amount
695	B J Leigh, salary	Salary for May, 10 hours at £15.00 less HMRC £30.00	£120.00
696	D. K. Secker, Salary	Salary for May, 16 hours at £10.16 less HMRC £32.40	£130.16
697	HMRC	PAYE	£362.40
698	Norfolk Parish Training	Yearly Training fee	£70.00
699	The Big poster Company	Map of Mieham	£53.68