

**MINUTES OF THE MEETING OF MILEHAM PARISH COUNCIL HELD AT THE VILLAGE HALL
ON TUESDAY 25TH SEPTEMBER 2018 AT 7.30 P.M.**

Present: Councillor A Cutbill (Chair)
Councillor M Harmer
Councillor M Butler-Stoney
Councillor M Bergan
Councillor P Gardner (after co-option)

County Councillor M Kiddle Morris
District Councillor T Carter

Ten parishioners.

1. Election of Chairman.

Councillor Harmer proposed and Councillor Bergan seconded the resolution that Councillor Cutbill be elected Chairman of the Meeting. All were in favour.

2. Apologies for absence.

Apologies for absence had been received from Councillors Tooth and Reynolds and these were Accepted.

3. Declarations of Pecuniary Interest.

Councillor Butler Stoney declared a DPI under Appendix B in Agenda items 7.1 and 7.6.
Councillor Cutbill declared a DPI under Appendix B in Agenda item 7.2

4. Minutes of the Previous Meeting.

Councillor Harmer proposed and Councillor Bergan seconded the resolution that the minutes of the meeting on 28 August having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

5. Co-option to the Council.

Councillor Harmer proposed and Councillor Bergan seconded the resolution that Peter Gardner be co-opted onto the Council. All were in favour and The Declaration of Acceptance of Office was duly signed and witnessed.

6. Public Participation.

6.1 County and District Councillor Reports.

The District Councillor reported Breckland Council had given grants to Whissonsett for a "Village Life After the War" exhibition from 15-20 November and to Tittleshall for an evening of poetry and music on 11 November including the lighting of a beacon as a "celebration of the end of WW1". The present tranche of affordable homes within Breckland has been completed after residents started to move into the new development at Narborough. A total of 105 affordable homes are expected to be built by the end of 2018-198. A further 235 affordable homes were built in the district within the last two years and more than 500 affordable homes have been given permission and are expected to be delivered over the coming years. A consultation has been launched by Norfolk County Council around proposals for a new Early Childhood and Family Service for Norfolk. This aims to bring the services out of buildings and into the community, to the children and families who need them most. Breckland Council will consider the proposals and a response submitted but all Councillors may make a submission. The County Councillor reported that the budget setting process had started.is about to start. The County Council had budgeted last year for a 2% increase and this is likely to be

implemented next year but it is not yet known whether there will be an increase allowed for Adult Social Services. The statistics produced at present have shown that County Councils will not be able to spend income on anything but Adult Social Services by 2030. The parcel of land on Litcham Road near to the Nar is to be sold at auction but Highways wish to keep the section from the Nar to the east for any future needs. The boundary will be the east side of the Nar and therefore what was the Beach will be sold. There has been no further news on the sale of the school and land. The Charity Commission is stating that any funds raised has to be used for the same aims which means at present this would be passed to Litcham School.

6.2 Public Participation.

A parishioner informed the meeting that she had been asked by Breckland Council to do a survey on the service that Serco provide. She said that the bin service had not had any problems. A parishioner also that blowing the leaves off the pavement was futile as they all blow back on. He also stated that the pothole repair at the village hall will not last and that there is another pothole on The Street near to the sub-station. The parishioner also asked for the whole road to be re-surfaced.

7. Matters to Report.

7.1 Charities Maintenance.

Councillor Butler Stoney said that he did not wish this to be discussed at a Parish Council meeting. The Chairman stated that this is a neighbour dispute and is not a matter to be dealt with at a Parish Council meeting.

7.2 Fence at the Village Hall.

The fence had not been repaired and Councillor Butler Stoney confirmed that he would deal with this.

7.3 Village Pond.

The information had been forwarded.

7.4 Defibrillator.

The Clerk had contacted Community Heartbeat and he was waiting a return call.

7.5 Sale of Mileham School and Land.

Norfolk County Council is still in contact with the Charity Commission. It was agreed to write to the Charity Commission regarding any funds from the sale of the land and to enquire if the Parish Council can appoint trustees.

7.6 Upkeep of the Playing Field.

This has not been cut a short as it could be and it would be necessary to start the cut earlier. It was agreed to obtain a price from Norse for the cutting and to check the terms of the current contract.

7.7 Resignation of Councillor.

A letter of resignation had been received from Councillor Reynolds. Breckland Council will be contacted regarding the vacancy.

8. Highways.

8.1 Report from Items raised at the previous meeting.

The Finger Post on Back Lane on Back Lane had been replaced. The Clerk had met the Highways Engineer and agreed the sites for the SAM2 sign. A new post for the SAM2 sign on the Street will be installed. He had also discussed the filling in of the ditches on Beeston Road and he had agreed to repair these. The finger post at the junction of Back Lane and The Street will also be replaced. The pothole near to the Village Hall had been repaired and a further permanent repair had been marked. Claxton Close is also to be cleared. Councillor Gardner informed the meeting that there are experiments taking place at present with an enhanced SAM2 sign which would have a camera to give the vehicle registration and an image. The overgrown signs at each end of the village had also been reported as had the sweeping of the footway along The Street.

8.2 New problems.

There is a pothole on Beeston Road to the south end and the finger post at the junction of

Beeston road and Dereham Road needs replacing and these will be reported. A caravan had been dumped on the old Litcham Road and Breckland Council will be requested to remove it.

8.3 Local Highway Partnership Scheme 2019/20.

The Clerk will enquire if the bus shelter can be enlarged as it is not adequate for the number of children using it. Norfolk County council will be asked if a trod can be provided around the Playing Field so that the whole area can be improved.

9. Planning.

9.1 Applications.

8.1.1 3PL/2018/0879/HOU-North View The Street-conversion of store above cart shed to habitable accommodation for ancillary use to main dwelling (retrospective).

Councillor Cutbill proposed and Councillor Harmer seconded the resolution that this be objected as there were concerns regarding any future development at the site.

8.1.2 3PL/2018/1042/HOU-18 Claxton Close-single storey extension to the rear of the property.

No decision was made on this application as the plans were not available.

9.2 Decisions.

There were no decisions to report.

9.3 Road Naming.

There was no objection to the proposed names of Sawmill Place and Sizeland Court for the development at the Old Sawmill as these reflected the former uses.

10. Finance.

10.1 Budget.

Councillor Cutbill proposed and Councillor Butler-Stoney seconded the resolution that the budget which had been circulated be approved. All were in favour.

10.2 Balances and cheques for authorisation.

Councillor Cutbill proposed and Councillor Gardner seconded the resolution that the Balances and cheques for authorisation which had been circulated be approved. All were in favour.

Balances :-

Business Premium Account.

Balance at 01 04 18	8585.49
Interest 04 06 18	<u>4.28</u>
Balance at 29 06 18	8589.77

Community Account

Balance at 01 04 18	1223.68
Less cheques authorised April 2018-263.61	
cheques authorised May 2018-553.23	<u>816.84</u>
	406.84
Plus Breckland Precept-3500.00	
Breckland Rate Support Grant-53.00	
Recycling Payment-138.17	<u>3691.17</u>
Balance at 30 06 18	4098.01
Less unrepresented cheques authorised May 2017-10.00	
unrepresented cheques authorised April-432.00	
unrepresented cheques authorised May-323.91	
unrepresented cheques authorised August-240.00	<u>1005.91</u>
Balance at 31 08 18	3092.10

Amount available for Section 137 :

Spend to Date : £00.00

Cheques for authorisation:

662	B J Leigh Salary	August 20 hours @ 12.012= 240.24 less PAYE 48.00	192.24
663	HMRC	PAYE	48.00
664	T Reynolds	Salary 456.66	456.66
665	T Reynolds	Expenses	55.74

10.3 Accounts for the year ending March 2018.

The exemption certificate had been forwarded to the external Auditor within the time allowed. The new figures for the year had been distributed and there is a £10 cheque outstanding which will be cancelled. The Clerk is awaiting the figures for the previous year from the External Auditor.

10.4 Dog Bin for the Playing Field.

It was agreed not to purchase a further bin.

10.5 Notice Board.

Councillor Butler Stoney will remove this from the holder and a parishioner will refurbish.

11. Correspondence.

There was no correspondence to be circulated.

12. Matters for the next meeting.

12.1 Donation to the Village Hall.

12.2 Bin for the Bus Shelter.

12.3 Precept

13. Date of next meeting.

This was confirmed as Tuesday 27 November at 7.30p.m. in the Village Hall..

The meeting closed at 2130.