

Mileham Parish Council

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Minutes of a Meeting of Mileham Parish Council held on 19 February 2018 at 7.30pm in the Village Hall.

ALL MEMBERS OF THE PUBLIC WERE INVITED TO ATTEND

MINUTES

The meeting was temporarily closed for Parishioners to express any concerns they may have. This is the only time members of Public may speak during the meeting unless invited by the Chairman.

- 1. Apologies** – received from Brendan Reynolds and Tracey Reynolds.
- 2. Co-option** – 2 councillors are still required. No volunteers came forward.
- 3. Minutes of the previous meeting** held on 2 January 2018 were approved and signed as a true record
- 4. Financial Matters**
 - a) Bank Balances:
 - Current Account £8,992.22
 - Business Saver £8,579.71
 - Member of village hall committee confirmed that they had received their funding.
 - b) Payments due:
 - Clerks Expenses to be agreed at the next meeting
 - Zurich insurance £282.96. Clerk to contact for revised quote to take off cover for cash at home and cash handling as not necessary.
 - L Southon £420.00 for tree works approved
 - Training – GDPR awareness £25 plus VAT for clerk to attend approved
 - c) Grants
 - Breckland Outdoor Sport Play £583.20 to be used for recreational provision. Notification received that amount has been increased to £729.00. **ACTION** Clerk to inform playing field committee
 - Website funding. Current provision is free and Ian Smith willing to continue to support. Chair thanked Ian for his work on the site.

5. Planning applications

- a) Mileham school. School has been declared surplus to Council requirements and Head of Property has been authorised to dispose. Field on Back Lane also surplus to requirements, options for disposal to be presented to the Business and Property Committee. Field is not owned by the Council, but by a charitable trust. **ACTION** Mark Butler-Stoney to provide Charity records to Mark Kiddle-Morris to take up with the relevant committee. Field was supposed to provide for the education of Mileham students – Mark Kiddle-Morris was asked what would happen to the proceeds of any disposal, which would go into Council funds. **ACTION:** Clerk to write to Council to request confirmation as to the legal position of the field and request proceeds to be ringfenced for the benefit of Mileham student **ACTION:** Clerk to write to Council stating that Parish Council is against disposal of the land.
- b) The Old Oak. No comments
- c) 58 Litcham Road. No comments
- d) 61 Litcham Road. No application details had been forwarded by Clerk. Parish Council to review application and discuss at next Parish Council Meeting – however noted as not having changed from when last rejected.

6. Bus shelter. Base has been done but to wrong size. Shelter is being remade to fit the base. Question raised as to who authorised the smaller bus shelter as this was not as approved by the Parish Council. Clerk not present to respond. No payment to be made to R Duffield for the base until agreed with discount at next Parish Council meeting

7. Roads and Paths

- a) Noted a number of potholes previously repaired are recurring. Mark Kiddle-Morris explained that whilst the ground is wet only temporary solutions are available to the Council. **ACTION** Clerk to inform Highways of pothole on Beeston Road re-appeared (just by the tarmac pad); outside number 3 Manor Terrace; along Back Lane; and outside Dairy.
- b) **ACTION** Clerk to request cutting of hedges around speed sign as enter village from Stanfield.
- c) **ACTION** Clerk to write to Highways regarding puddles and improved drainage on B1145.

8. Defibrillator. Original site of phone box now not considered viable as it is now a listed building. Potential site outside Village Hall which has a power supply. **ACTION** clerk to write to Brian Lee and Cheryl Irving asking for their parish's experience of having a defibrillator, to include cost of maintenance and cost of insurance. **ACTION** When previously debated, clerk had been asked to find out if training is provided to volunteers, response outstanding.

9. Any Other Business

- a) **District and County Councillors.** Reports from both Mark Kiddle-Morris and Trevor Carter were presented.
- b) **Responsibilities of Mileham Charities Committee for the maintenance of the pasture and fields let by them.** Member of the Public complained that ditches were not being kept clear causing flooding and damage to property. Hedges had been allowed to get to 15 feet high and were full of bramble and ivy which was encroaching onto their property. Letters that had been written to the Charity Committee had been ignored. **ACTION** Clerk to write to the Charities Committee and to the tenant (Mark Butler-Stoney to provide details to clerk) to request that the hedges are cut to a reasonable height (6 foot requested) and ditch is cleared. Noted that hedge cutting required to be completed by 28 February –

Mark Butler-Stoney (on behalf of the Charities Committee) gave assurances that this would be actioned before then.

c) Pecuniary Interests. Councillors reminded that these need to be completed and sent to Clerk for filing.

d) Correspondance. Clerk had previously been asked to forward all correspondence (both received and sent) to all members of Parish Council. Nothing received for outward-bound messages by any councillor. **ACTION** Clerk to send all correspondence to all councillors. Previous correspondence – to potential burger van; to Breckland regarding repairs required to attenuation pond; and to Parish magazine with minutes of meeting for publication (November 17) – to be forwarded to all councillors.

e) Speeding through the village. Clerk not available to give update as to SAM system.

f) ACTION minutes to be forwarded by Clerk to Parish magazine for publication.

g) In the local development plan Mileham appear to have changed classification from a PD05B village (their settlement boundaries would be removed, and would therefore have to rely on other criteria to determine the suitability of new housing) to HOU 05 - Small Villages and Hamlets Outside of Settlement Boundaries (with the more strict criteria associated with this category). **ACTION:** Trevor Carter to establish which category Mileham fall into and reason for the change

10. Dates of next meetings - 13 March; 16 April; 22 May; 21 June

- **ACTION** Dates for the second half of the year to be collated by Clerk to be agreed at meeting of 13 March.

- **ACTION** Clerk to forward dates and agendas to Trevor Carter and Mark Kiddle-Morris

11. Meeting closed