

Mileham Parish Council

Parish Clerk: Tracey Reynolds, 3 Oaklands, Little Snoring, Fakenham. NR21 0JG

Tel: (01328) 878939

Email: t.reynolds939@btinternet.com

Minutes of a Meeting of Mileham Parish Council held on Monday 9 January 2017 at 7.30pm
in the Village Hall.

ALL MEMBERS OF THE PUBLIC WERE INVITED TO ATTEND

MINUTES

The meeting was temporarily closed for Parishioners to express any concerns they may have. This is the only time members of Public may speak during the meeting unless invited by the Chairman.

1. **Minutes of the previous meeting** held on 14 November 2016 were approved and signed as a true record
2. **Apologies** – received from Mark Kiddle-Morris and Tracey Reynolds
3. **Matters Arising** – Due to the supplier not accepting cheques, the payment for heating oil for the village hall agreed last period was changed. A cheque for £239.09 was made payable to Goff Petroleum. **Clerk** to investigate whether the bank account can be changed to allow for internet banking and a debit card rather than relying on cheques only.
4. **District and County Councillors.** No district or county councillors attended. **Clerk** to contact Trevor Carter as he has not attended or offered apologies for a number of meetings.
5. **Financial Matters.** Bank Balances:
 - Community Account £11,997.70
 - Business Saver £1,579.71£7,000 has been transferred from the community account to the business account.
 - i) Clerks Expenses to be agreed at the next meeting
 - ii) Dog bin £86.52
6. **Planning Matters**
 - i) 5 houses Litcham Road. Shaun Tooth declared an interest and did not participate. Development is outside the development envelope agreed last meeting. The village does not need more housing given developments ongoing in the village. The village lacks infrastructure to support further developments and noted that Litcham School is currently at capacity. Concerns raised about flooding potential, access onto Beeston Road and impact on Little Legon which is an old cottage with no foundations and whose only windows/views

would be direct onto the development. **Shaun Tooth** – Parish Council concerns to be communicated to the planning authorities

ii) Sunnyside Farm – plans noted to have been withdrawn

iii) Telephone box. Agreed to adopt. **Clerk** to complete paperwork

iv) Bus shelter. Monies confirmed as having been received. Due to congestion Carters Coaches have asked if the proposed site could be moved to the old pit. **Clerk** to contact the supplier to ask for a site survey, also to obtain a quote for a larger shelter (noted that 15 children currently wait for school bus).

7. Correspondence.

i) Email received from David Gollop re speeding in the village. **Clerk** to write to Cherry Farm and Roger Warnes regarding speeding traffic.

8. Highways –

i) update from Highways and Rangers – All sidings and pathways will be cleared by end of January. Ditch by the playing field has had hardcore dumped into it to stop it flooding out onto the road. Longer term solution required. Highways will be coming to look at the sinkage by the manhole cover near the rectory. Drains noted to be filling with debris again. Some remedial works carried out on Back Lane; when resources are available further works to be carried out along the 20m stretch which is still in poor state of repair. Roadsigns have been cleaned. Beeston Road potholes have been filled in.

ii) Catseyes – issue has been noted and Highways are planning to repair.

iii) Roadsign. Owner of hedge has asked that we inform him when Highways are going to repair the sign and he will ensure hedge is cut appropriately. **Sally-Ann** to contact Highways for a date. Noted that the sign needs to retain the white ring at the top.

iv) Village Seat – **Clerk** to obtain quotes for maintenance works required.

v) Ditch on Beeston Road has collapsed where vehicles use as a passing point. **Clerk** to inform Highways.

9. Allotment – no updates received

10. Emergency Plan – meeting to be held 10 January.

11. Items to be placed on the next agenda and any other items not needing a decision. –
None noted

12. Date of Next Meeting - 13 March 2017

13. Meeting closed 8:25 pm