

Mileham Parish Council

Parish Clerk: Tracey Reynolds, 3 Oaklands, Little Snoring, Fakenham. NR21 0JG

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Minutes of a Meeting of Mileham Parish Council held on Monday 9th November 2015 at 7.30pm in the Village Hall.

ALL MEMBERS OF THE PUBLIC WERE INVITED TO ATTEND

MINUTES

Present: A.Cutbill (Chair), M.Harmer, S.Tooth, K.Gibb, M.Butler-Stoney

1. Co-Option of Councillors – Brendan Reynolds was Co-opted
2. **Minutes of the previous meeting** held on 14th Sept 2015 were approved and signed as a true record
3. **Apologies** – M.Kiddle-Morris
4. **Matters Arising** – Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
5. **District and County Councillors** may wish to give reports if present.
6. **Financial Matters.** Following invoices and payments received were approved and cheques signed.
Balance * Community Account Statement £754.60 * Business Saver £1578.71
 - i) Clerks Expenses. £36.62
 - ii) Tidy of pit area R.Bales £40.00 + £30.00 = £70.00
 - iii) Mazars – External Audit costs £150.00 (£25.00 vat inc) – Comments being Assests had not been altered to reflect purchase of Laptop – this has now been done.
 - iv) Royal British Legion – Donation £50.00 it was discussed and agreed that the Parish Council would not purchase a new wreath each year but recycle the current one, thus giving the full amount to the Charity
7. **Planning Matters.** To discuss any planning application
None
8. **Correspondence.** To discuss any correspondence received including.
 - i) none
9. **Queens 90th birthday Celebrations** – pass to Village Hall to manage. Notices put up and a meeting to be arranged
10. **Highways** – Back Lane – many potholes in a line – Back Lane to Burghwood Close.

- 11. Budget** – setting of the Precept for 2016/17 Clerk explained the Budget figures and the Councillors discussed and it was agreed to cover the costs of the Council for the following year a Precept of £6500 would be needed.
- 12. Bus Shelter** – Clerk to obtain grants and arrange for bus shelter to go ahead
- 13. Pit Area** – Update on rubbish being left
- 14. Allotment** – This was discussed and the Parish Council would follow up at next meeting
- 15. Update on Churchyard Grass cutting** – Tenders have been applied for the next 3 years cutting and the Parish Council would discuss once all tenders had been received.
- 16. Items to be placed on the next agenda and any other items not needing a decision.**
- 17. Date of Next Meeting 11th Jan 2016**
- 18. Meeting closed 8.50pm**