

Mileham Parish Council

Parish Clerk: Tracey Reynolds, 3 Oaklands, Little Snoring, Fakenham. NR21 0JG

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You are summoned to a Meeting of Mileham Parish Council to be held on Monday 13th March 2017 at 7.30pm in the Village Hall.

Signed: TReynolds

Date: 6th March 2017

Mrs T.Reynolds (Clerk & RFO to Mileham Parish Council)

ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

A G E N D A

The meeting will be temporarily closed for Parishioners to express any concerns they may have. This is the only time members of Public may speak during the meeting unless invited by the Chairman.

- 1. Minutes of the previous meeting** held on 9th January 2017 to be approved and signed as a true record
- 2. Apologies** – Sally-Ann Pearce
- 3. Matters Arising** – Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - i) Requested documents regarding telephone box adoption
 - ii) Emailed highways regarding Ditch on Beeston Rd
 - iii) Ordered Dog Bin (Glasdon)
 - iv) have requested info regarding seat from manufacturer
 - v) have been in contact with Bus Shelter company – appointment made.
- 4. District and County Councillors** may wish to give reports if present.
- 5. Financial Matters.** To approve invoices and payments received including
Balance * Community Account Statement £ 4511.04 * Business Saver £8579.71
 - i) Clerks Expenses. £
 - ii) Tidy of pit area R.Bales £
 - iii) Online Banking – see separate note below
 - iv) Zurich Ins - £273.48
- 6. Planning Matters.** To discuss any planning application
Sawmills – Proposed 10 dwellings

7. i). Correspondence. To discuss any correspondence received including.

8. Highways –

i) update from Highways and Rangers -

ii) **Flood Risks -**

iii) **Pavements -**

9. Items to be placed on the next agenda and any other items not needing a decision.

10. Date of Next Meeting 8th May 2017

11. Meeting closed

<https://www.unity.co.uk/banking-services/internet-banking/>

As you will see, Unity Trust operate a system whereby a Clerk can set up a payment but then someone else – i.e. in the case of Mileham, at least two Councillors – authorises it (Triple Authority). Few, if any, major banks operate a system offering on-line banking AND a separation of the person setting up the transaction, and the person(s) authorising it. There is a fixed fee of £5 per month for a Unity Trust Select Account (current account) but by using online banking we would also save much more than that on postage and envelopes, travel etc. Daily interest (currently .1%) would be payable on account balances over £25,000. Barclays pays .15% on the overnight deposit account. I recommend and ask that that Mileham Parish Council resolves to: - 1. Open a current account with Unity Trust to be used as the main account for regular business. 2. Use internet banking wherever possible.

We will need to change our Risk Assessment accordingly.