

Mileham Parish Council

Parish Clerk: Tracey Reynolds, 3 Oaklands, Little Snoring, Fakenham. NR21 0JG

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You are summoned to The Annual General Meeting of Mileham Parish Council to be held on Monday 9th May 2016 at 7.30pm (after the Parish Meeting) in the Village Hall.

Signed: TReynolds

Date: 2nd May 2016

Mrs T.Reynolds (Clerk & RFO to Mileham Parish Council)

ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

A G E N D A

1. Election of Chairman
2. **Minutes of the previous meeting** held on 14th March 2016 to be approved and signed as a true record
3. **Apologies** –
4. **Matters Arising** – Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
5. **District and County Councillors** may wish to give reports if present.
6. **Financial Matters.** To approve invoices and payments received including
Balance * Community Account Statement £ 5963.41 * Business Saver £1578.91
 - i) Clerks Expenses. £
 - ii) Tidy of pit area R.Bales £
 - iii) L. Sheppard – Internal Auditor report and Invoice £50.00
7. **Planning Matters.** To discuss any planning application
 - i).Bus Shelter Grant update – Norfolk County Council are not giving grants Parish Partnerships will be later in the year and we will be advised as to when.
 - ii) Road Signage Village Hall
8. **Year End Accounts 2016 to be signed and relevant forms from Mazars**
9. **Brisley Bell**

- 10. Correspondence.** To discuss any correspondence received including.
 - i)
- 11. Pit Area – Update**
- 12. Playing Field – update and funding**
- 13. Highways – update from Highways and Rangers**
- 14. Items to be placed on the next agenda and any other items not needing a decision.**
- 15. Date of Next Meeting 11th July 2016**
- 16. Meeting closed**