

Mileham Parish Council

Parish Clerk: Tracey Reynolds, 3 Oaklands, Little Snoring, Fakenham. NR21 0JG

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You are summoned to a Meeting of Mileham Parish Council to be held on Monday 9th November 2015 at 7.30pm in the Village Hall.

Signed: TReynolds

Date: 2nd Nov 2015

Mrs T.Reynolds (Clerk & RFO to Mileham Parish Council)

ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

A G E N D A

1. Co-Option of Councillors
2. **Minutes of the previous meeting** held on 14th Sept 2015 to be approved and signed as a true record
3. **Apologies** –
4. **Matters Arising** – Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
5. **District and County Councillors** may wish to give reports if present.
6. **Financial Matters.** To approve invoices and payments received including
Balance * Community Account Statement £ * Business Saver £
 - i) Clerks Expenses. £
 - ii) Tidy of pit area R.Bales £40.00
 - iii) Mazars – External Audit costs £150.00 (£25.00 vat inc) – Comments being Assests had not been altered to reflect purchase of Laptop – this has now been done.
7. **Planning Matters.** To discuss any planning application
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8. **Correspondence.** To discuss any correspondence received including.
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9. **Queens 90th birthday Celebrations**
10. **Budget** – setting of the Precept for 2016/17
11. **Bus Shelter** –
12. **Pit Area** – Update on rubbish being left
13. **Allotment** – Update
14. **Update on Churchyard Grass cutting.**
15. **Items to be placed on the next agenda and any other items not needing a decision.**
16. **Date of Next Meeting 11th Jan 2016**
17. **Meeting closed**